

S-E-C-R-E-T  
Security Information

25 March 1953

OTR

OFFICE OF TRAINING REGULATION NO. 25-3

SUBJECT: BASIC INTELLIGENCE TRAINING REPORTS

25X1

1. CIA Regulation [redacted] dated 13 March 1953, concerning the new program of Basic Intelligence Training, stipulates in paragraph 4. a. (3) that the Director of Training shall:

"Provide for training reports appraising the performance of all personnel in basic intelligence training and transmit reports to the Office Head concerned and to the Assistant Director (Personnel) for their information and action."

2. Responsibility for the implementation of this function has been delegated to the Assessment and Evaluation Staff of the Office of Training. Accomplishment of the assignment will require the help of all components of OTR concerned with the basic intelligence courses.

25X1

[redacted]  
MATTHEW BAIRD  
Director of Training

Distribution: All OTE Staff, Division and Branch Chiefs

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TRAINING REPORT

FORMAT C

Intelligence Research (Techniques) No. 11

analytical process to the class exercises, which included both quantitative and non-quantitative data, taken for the most part from published CIA reports.

Mechanics of Report Preparation

Emphasis in evaluating the work in this area is placed on the underlying thought process rather than on the quality of the product as a piece of writing. He demonstrated excellent accuracy and judgment in selecting and organizing material for inclusion in summaries and conclusions based on ORR reports.

General Comments

Mr. Doe's over-all performance was on the borderline between satisfactory and excellent, which is typical of the majority of students.

FOR THE DIRECTOR OF TRAINING:

28 Oct 1961

Chief Instructor

Date